

St. Anthony's Catholic Church
Parish Pastoral Council Meeting Minutes
October 17, 2017

Attendance: Father Matt, Dan A, Mary, Cindy, Becky, Betty

A. Opening prayer by Father Matt

B. Approve minutes of August, September meeting-

C. Old business

- Homeless shelter- Light at the Inn-Dan will find out when we can attend a conference call with the city attorney and a municipal attorney for the state. We will be able to find out what barriers there are for us proceeding to be a host facility for Light at the Inn. Father Matt is coordinating with Mr. Bousley on a meeting with the Parish council and the city. -Pending meeting date from City- Dan will call city president.
- Church cleanliness – Lori and Dan A. have been cleaning carpet in sections; Sacristan area and Library to be done-in progress; Floors need to be cleaned-Pending.
- Banners for Pillars- to be done after current paintings are completed-Mary to measure, design and get help as needed. Kathy Recla has volunteered to help. – Mary brought material to meeting with design measurements. They will be given to Kathy Recla and Lori Aderman to make the banners.
- Parish Picnic Date- August 13th – The picnic had a good turn out with a lot of great food. There were many baskets donated for the private auction as well as a park bench. Other events were a water balloon slingshot and the corn hole tournament. A good time was had by all. Thank you cards are needed. Donna and Rick Henrichs (soda and baskets), Betty Bock (baskets)Carrie Geldmeyer and Nikki Wolosyn (children's games& prizes), Greg Linsmeyer (cooker), Debbie and Randy Wodenka (Corn hole toss), Joe Champeau & David Sweig (Grilling hamburgers and hot dogs), Laura Brinkman and Shanna Champeau (announcing Bingo) Linda Hoagland, Donna Henrichs (organization), Randy Pilon (sound system)- Father Matt to send out thank you notes
- Need replacement and new secretary, safety coordinator- Father Matt- Have vacancy put in the bulletin until filled. Donna Moreau's name was mentioned as a possible member and an issue of conflict of interest was mentioned. The Diocese's policy states that only one immediate family member may serve on the finance council or the pastoral council at the same time so this would not be possible while Bill is serving on the finance council.
- Goals for present year- (see attached)-majority of the goals have been accomplished or addressed. We have not succeeded at increasing our attendance. The change in Saturday mass times had the opposite effect than was expected. New goals will be set for 2018. Members discussed many possible goals. The Parish Council will participate in the Alpha Program during their Parish council meeting after the first of the year. The meeting will be held at a member's house and will consist of dinner, a 20 minute presentation and following discussion. No other goals were agreed upon and this will continue at the next meeting. There are some inventories on the Diocese Web page. Please review and bring ideas to the meeting.
- Other issues- Volunteers for Lions Club Picnic – Donna Moreau -Need a thank you- Father Matt- Done
- Missionary Disciples – Alpha program. Joe Tremblay will be coming to Niagara to train select representatives to start their training this year. One or two members from each group to commit to attending a November 9th meeting. It will involve meeting 11 times for about 2 hours. Dan volunteered to have the first meeting at his home.
- Raffle to help with boiler costs-Dan Decker presented information on a raffle to help with the boiler costs. Dan Aderman will help organize and parish council members will help sell ticket. Have the Fund raising committee approve. Approved
- Pasty sale- Donna Moreau and Lori Aderman are organizing a pasty sale with the proceeds to go towards the loan on the boilers. Preliminary plans are to start presales in October. They will start the prep work in the church hall on Friday, Nov. 3. Make/bake them in the hall on Nov. 4 with pick up at the hall later that day. They will be able to use some help on November 3rd and 4th. Details will be forwarded when the plan is finalized. Orders will be accepted until November 21st. \$5.00 per pasty. Cap at 500.
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D. New business

- Goals for 2018
 - Missionary Disciples- Parish Council members to complete Alpha program- A White paper on "Making Missionary Disciples" was distributed at the meeting and will be broken into 3 parts. Pages 1-13 will be read by the members before then November 28th meeting and discussion will be held. Pages 14-24 will be discussed in December and pages 25-29will be discussed in January.
- Father Matt will have a Christmas letter for the council to review/edit before we send it out to all of our (newly streamlined list of) parishioners. There will also be a follow-up registration card and discipleship

survey sent out in this mailing (highlighting our Parish Vision and Mission Statement). The letter was nicely done and approved by the members.



2017 Christmas Letter
to Parishioners.docx

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- Cindy and Betty attended the Discipleship training day in Marinette, and could give us a little report on that. – Cindy and Betty stated we have done a lot of what was discussed already including St Vincent DePaul and the food pantry.
- We will have a description of a discipleship formation process used by FOCUS (Fellowship of Catholic University Students) printed out for each of the members of the council. I would like to use this as a study document for the council to discuss at our upcoming meetings as we prepare to enter the Alpha program together. We could break it down into three parts (Pages 1-13; Pages 14-24; and Pages 25-29) to pray over together over our next 3 meetings. Dawn already has these printed out for us, but I've also attached a copy here.



CurtisMartinWhitePaperFINAL_080317.pdf

- Just a couple of more nuts & bolts things to discuss:
 - Diocesan 150 year jubilee history books to sell

<u>Ordered</u>	<u>Sacred Heart</u>	<u>St. Margaret</u>	<u>St. Anthony</u>	<u>Cost</u>
Big books ordered	15	35	85	\$30
Soft cover ordered	3	5	42	\$12
Big books free	1	4	9	0
Soft cover comics free	0	1	4	0
Costs				
Big books ordered	\$450.00	\$1,050.00	\$2,550.00	
Soft cover ordered	\$36.00	\$60.00	\$504.00	\$1.37
Shipping per book	\$25.99	\$61.55	\$191.47	\$279.00
Total owed	\$511.99	\$1,171.55	\$3,245.47	\$4,929.00
Sales numbers				<u>Total sales</u>
Big Book \$40	\$640.00	\$1,560.00	\$3,760.00	
Soft Cover \$20	\$60.00	\$120.00	\$920.00	
TOTAL	\$700.00	\$1,680.00	\$4,680.00	\$7,060.00
Big Book \$35	\$560.00	\$1,365.00	\$3,290.00	
Soft Cover \$15	\$45.00	\$90.00	\$690.00	
TOTAL	\$605.00	\$1,455.00	\$3,980.00	\$6,040.00
Big Book \$30	\$480.00	\$1,170.00	\$2,820.00	
Soft Cover \$12	\$36.00	\$72.00	\$552.00	
TOTAL	\$516.00	\$1,242.00	\$3,372.00	\$5,130.00

<u>Sales pricing</u>	<u>Each</u>	<u>2-4 books</u>	<u>5 or more</u>
Big Book	\$40.00	\$35.00	\$30.00
Soft Cover	\$20.00	\$15.00	\$12.00

- some little detail about the craft show fundraiser next spring
- It was suggested that St. Anthony could host a craft show as a fundraiser. Last year a lady called the office and volunteered her services to coordinate a craft show in the hall. I spoke with Nada (pronounced "nay-duh") today and this is her proposition...
 - She will contact the crafters and provide a contract
 - She will set up and organize the space that we allot for the crafters; mapping out the area
 - She recommends \$20 per 10x10 space and charge \$5 per table

- The Craft Show will be on Saturday from 9am – 2pm (The dates we looked at would be May 12, 2018 and November 3, 2018). I want to double check if the city wide rummage is on May 12th – that was the idea.
- She will come in on Friday to block the areas with painters tape
- The money and contracts come directly to St. Anthony
- We copy the contracts so she knows how to organize the crafters in the space provided
- We can (and she recommends) having a breakfast and lunch for the day (Possibly St. Vincent de Paul and/or KofC?)
- The crafters (vendors) are typically given a card (or cards) for some free food (i.e. “This ticket is good for one drink and one danish” or “This ticket is good for one drink, a bag of chips, and a hot dog”)
- We can have as many tables as we like for the parish (White elephant items, raffle, 50/50, baked goods, etc.)
- We can have as many organizations taking part to raise money as we want (SACCW, StVdP, KofC, Pantry, St. A...)
- We need to advertise the event in any and all ways possible - crafters will not come back again if we don’t provide good foot traffic
- At this point I need to know who is “in” on this. I can work the paperwork and coordinate with Nada, but I won’t be able to be at the event. In order to move forward, I would need to know we have people willing to help serve food and advertise

Send to the fund raising committee.- Done

- Sunday mass will be held at 10:00AM 12-24-2017 and a Christmas Eve mass will be held at 4:00 PM.

E. Tabled items

1. Upgrade Confessionals – Dan
2. Carpet repair in church- when carpet replaced in office area
3. Break down of jobs for cleaning the church- ask for volunteers to organize this- what was the past practice – who was doing this before – Table this item until someone would like to volunteer to do this
4. Book shelves for back of church- Dan
5. Curtains for church hall – table until arrangements can be made to meet with Steve Roehl’s staff member.
- 6.

F. Next Meeting: November 28th at 5:30

G. Closing Prayer: Father Matt

Parish Council Goals 2017

1. Increase Attendance 10%
 - a. Change Mass times
 - i. Set baseline to monitor- Use quarterly data from each quarter to compare
 - ii. Monitor quarterly- The second quarter showed a negligible increase (4) in the average amount of people over last quarter and a decrease of 36 people over last year. This has been the case since the change in times for Saturday from 4PM to 6PM. We do not have a number of people from St. Anthony's that are attending St. Margaret's at 4PM. Next review November 2017.
 - iii. Review January 2018
 - b. A group has been formed and will meet on Tuesday nights. – ongoing
 - c.
2. Make our church more appealing
 - a. Banners on Walls- banners are completed
 - b. Cleanliness- clean carpets- ongoing- library, sacristy remains to be done
 - c. Terrazzo floor to be cleaned
 - d. Repair end tables- completed January 2017
 - e. New book shelves for entrances- Dan A to work on
 - f. Swags/banner on pillars- Kathy Recla has volunteered to sew banners. Mary to contact her if help is need after the banners are completed.- On going Material and plans submitted
 - g. Clean Choir Area – Out large TV in bulletin to be given away. (Dan A.) – Dawn to put information in bulleting to give large TV away. - Done
 - h.
3. Increase revenue with church hall events-collaborate with Knights of Columbus
 - a. Texas Hold'em Tournament January 14- completed
 - b. First Lentin Fish Fry - March 3-completed
 - c. Fish and Chip Fish Fry- March 17-completed
 - d. Cribbage Tournament - March 25-completed
 - e. Smelt Fish Fry- March 31-completed
 - f. Final Lentin Fish Fry- April 7-completed
 - g. Trifold Brochure for advertising the hall- Lori Aderman- completed
 - h.
4. Recognize volunteers for their contributions
 - a. Pot Luck Meal February 26,2017 – Dawn and her family provided the meal- completed
 - b. Knights of Columbus Fish Fries-Pending
 - c. Thank you notes recognizing efforts and/or recognition in bulletin or at church- ongoing –see minutes
 - d. Recognize volunteers at church during mass
 - e.
5. Work with Father Matt to review Mass for possible improvements
 - a.
6. Homeless Shelter- 2017 involvement
 - a. Obtain information on program from Toni Garvaglia and/or Jay Goodreau
 - i. Dan A. to call Jay Goodreau and involve Father Matt – possible that we will have to attend City of Niagara board meeting to get specifics of zoning ordinance. Jay has provided policy and procedures.
 - ii. Father Matt has talked to Mr. Bousley and there will be a meeting with the city attorney and state municipal attorney to get information on zoning ordinance- pending
 - b. Obtain information from Diocese on legal issues
 - c. Obtain information from City Council on zoning that prevents us from being involved
 - d. Find coordinators if we can participate
 - e. Find other ways of being involved if we cannot participate- Volunteer pool, financially?
 - f.
7. Increased communication
 - a. Minutes on the Website- talk with Dawn
 - b. More cooperation/collaboration with St. Margaret, St. Mary, and Sacred Heart
 - i. Invited to volunteer appreciation program- done
 - ii. Picnic- invite other parishes to our picnic- done
 - iii. Discussions with other parishes on Mass times-done
 - iv. Revised heading of bulletin to include St. Margaret and Sacred Heart information

Parish Council Goals 2018

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 - ii. Monitor quarterly-
 - iii. Review January 2019
 - b.
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 - a. Banners on Walls- banners are completed
 - b. Cleanliness- clean carpets- ongoing- library, sacristy remains to be done
 - c. Terrazzo floor to be cleaned
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 - e. Swags/banner on pillars- Kathy Recla has volunteered to sew banners. Mary to contact her if help is need after the banners are completed.- On going Material and plans submitted
 - f.
10. Increase revenue with church hall events-collaborate with Knights of Columbus
 - a. Texas Hold'em Tournament January 14
 - b. First Lentin Fish Fry - March 3-completed
 - c. Cribbage Tournament -
 - d. Final Lentin Fish Fry-
 - e.
11. Focus on Discipleship- Growing in Discipleship principle
 - a.
12. Work with Father Matt to review Mass for possible improvements
 - a. Christmas – use King Luke Version
13. Homeless Shelter- 2017 involvement
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14. Increased communication
 - a. Minutes on the Website-
 - b. More cooperation/collaboration with St. Margaret, St. Mary, and Sacred Heart

Regional Discipleship Formation Seminars

Various Dates and Locations September 9 - October 24, 2017

For Key Volunteer Parish Leadership

For Parish Staff Go to www.gbdioc.org/DiscipleSeminar

As Disciples on the Way, we continue deepening our friendship with Jesus Christ through the Regional Discipleship Formation Seminars. These one-day seminars are designed to help key parish volunteer leaders understand the challenges in forming disciples of Jesus Christ and the connection between evangelization, catechesis, parish life, and mission within the discipleship process.

As part of the journey into discipleship and in response to Pope Francis' call to be "missionary disciples," Bishop Ricken has asked all key parish volunteer leaders to attend a Regional Discipleship Formation Seminar. These volunteer leaders include

trustees, chairs of the parish council, finance council, education committee, worship committee, evangelization committee, and others the pastor/pastoral leader designates.

The Discipleship Formation Seminar will explain the common opposition to forming disciples of Jesus Christ, as well as the relationship between evangelization, catechesis, parish life, and mission in the discipleship process.

The seminars, including lunch, refreshments, and resources, are free through a generous grant from the Catholic Foundation.

"Pope Francis, in keeping with the emphasis of the four popes who preceded him, has called us to be 'missionary disciples' who provide witness to the Gospel in our homes, our communities and the world."

- Bishop David Ricken -

Dates and Locations

8:30 a.m. - 3:40 p.m.

▪ Saturday, October 21, 2017 Our Lady of Lourdes 1307 Lourdes Ave De Pere WI 54115	Saturday, October 14, 2017 Corpus Christi 25 N Elgin Ave Sturgeon Bay WI 54235
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Cost

Free through a generous grant from the Catholic Foundation

Includes snacks, soup and sandwich lunch buffet, and all materials

Registration Required

Registration

Parish Administrative Assistants/Secretaries should register their parish as a group by using the Add button on the registration form

The first person registered will receive a confirmation email and can forward it to the group

Parish Administrative Assistants/Secretaries can also register through email by providing the names of leaders names and key positions of their group at:

pastserv@gbdioc.org

**Registration Deadline: One Week in Advance
Except KI Center: September 28**

Registration Questions?

Tracy Granius | Patty Young
(920) 272-8312 or 877-500-3580 ext 8312 | (920) 272-8295 or 877-500-3580 ext 8295

pastserv@gbdioc.org

Flyer

Seminar Schedule

Seminar Questions

Department of New Evangelization
(920) 272-8276 | 877-500-3580 ext 8276

newevangelization@gbdioc.org

"I dream of a 'missionary option' -- that is, a missionary impulse capable of transforming everything, so that the Church's customs, ways of doing things, times and schedules, language and structures can be suitably channeled for the evangelization of today's world..."

- Pope Francis -

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 - b. More cooperation/collaboration with St. Margaret, St. Mary, and Sacred Heart