

St. Anthony's Catholic Church  
Parish Pastoral Council Meeting Minutes  
May 9, 2017

Attendance: Father Matt, Dan A, Mary, Jody, Shannon

**A. Opening prayer** by Father Matt

**B. Approve minutes of April meeting-deferred**

**C. Old business**

- **Homeless shelter**- How do we proceed for 2017? Jay Goodreau brought printed material for "Light at the Inn" and gave a presentation on the material. Last year was the first year and it included 7 host churches and 5 supporting churches in the area. The host church is in charge of finding their coordinator(s). The host church rotates to a new location every seven days. There must be a male and female on each of the three shifts each night. There are rigorous criteria for the guests each night they stay there including background checks, breathalyzer, screening person and personal belongings with metal detector, screening personal items, sexual predator screen, and checking for outstanding warrants. The Light at the Inn was open November 13th through March 18<sup>th</sup> last winter. There were 212 guest nights recorded. The most guest in one night was 5. There were 15 nights without guests. If there are not guests by 9:00 PM, the facility is closed for the night and volunteers are notified. There is a phone and computer that stays with the operating facility and is provided to the facility along with other supplies for the guests. The host facility will provide at least two coordinators and shelter shift volunteers, linens, breakfast and supper, and areas for sleeping and eating. Transportation is provided. Guests must leave the facility by 7:00 AM. There are 7 stops designated in Niagara, Norway and Iron Mountain-Kingsford area where the people can be picked up. The operations manual, mission statement, information card, contact information card, and Volunteer registration form are attached. Mary will find out when we can attend a city council meeting and Father Matt will talk with the city president to find out what barriers there are for us in pursuing being a host facility. Jay and other members of Light at the Inn will assist the members of the parish council explaining the program at the meeting.
- **"Year of Mercy" and how can we have an impact- Painting for church – Year of Mercy – Mary, Dawn.** Paintings are completed and displayed in the church. Thank you notes to be sent to Denise and Dawn for the excellent job they did.- Father Matt
- **Mission Statement for the Church Council**- Dan is working on this and will put in frame in the back of the church when completed
- **Church cleanliness** – Lori and Dan A. have been cleaning carpet in sections. Isles, Narthex and Alter areas, and isles have been cleaned. –Narthex to be redone ; Sacristan area and Library to be done- in progress; Floors need to be cleaned-Pending
- Trifold brochure of the hall. Lori put a brochure of the hall. The brochure was reviewed and suggestions were made for improvement. Lori will make corrections and send to the office to make copies.
- Banners for Pillars- to be done after current paintings are completed-Mary to measure, design and get help as needed. Kathy Recla has volunteered to help. This will be done over the summer months.
- Evangelists to be here and will hold classes Mondays and Thursdays until after Easter. The final session was May 9<sup>th</sup>. They will return for a final Saturday or Sunday retreat.
- Parish Picnic Date- August 13<sup>th</sup> - Randy will take care of the Sound System
- Beyond Belief CD- Do we distribute to all? How many should we buy at once?- Excellent CD and should be provided to the members of the parish.
- Curtains for church hall – put brackets on walls for curtains which may be rented to help sound in the hall- Dan talked to Steve Roehl and he will send down some members of his staff to look at the hall and see what we need to do.
  - Selection of scholarship recipient- The remaining members of the council -Father Matt, Dan, and Mary reviewed the applications for the criteria provided and selected Shannon Moreau.

- Replace 17 wooden tables in the hall with the plastic ones. The wooden tables are heavy and will damage the floor during take down during weddings. Put other tables up for sale during the city wide rummage sale. – This was discussed at the Finance council meeting and new tables will be purchased as funds permit.
- The meeting concluded at this point due to time restraints
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- Thank you to Dan P. for time on Parish Council- Father Matt-deferred
- Need replacement and new secretary, safety coordinator-deferred
- Dan A. to put minutes in our book while we do not have a Secretary -deferred
- Thank you to Knights of Columbus for putting on the fish fries- Father Matt-deferred
- **Goals for present year-** (see attached)-deferred

**D. New business**

- Other issues

**E. Tabled items**

1. Upgrade Confessionals – Dan
2. Carpet repair in church- when carpet replaced in office area
3. Break down of jobs for cleaning the church- ask for volunteers to organize this- what was the past practice – who was doing this before – Table this item until someone would like to volunteer to do this
4. Book shelves for back of church- Dan
- 5.
- 6.

**F. Next Meeting:** June 13th at 5:30

**G. Closing Prayer:** Father Matt

## Parish Council Goals 2017

1. Increase Attendance 10%
  - a. Change Mass times
    - i. Set baseline to monitor- Use quarterly data from each quarter to compare
    - ii. Monitor quarterly- Dan A. Next report - July.
    - iii. Review January 2018
  - b.
2. Make our church more appealing
  - a. Banners on Walls- banners are completed
  - b. Cleanliness- clean carpets- ongoing- library remains to be done- narthex to be redone
  - c. Repair end tables- completed January 2017
  - d. New book shelves for entrances- Dan A to work on
  - e. Swags/banner on pillars- Kathy Recla has volunteered to sew banners. Mary to contact her if help is need after the banners are completed.
  - f. Clean Choir Area – Out large TV in bulletin to be given away. (Dan A.) – Dawn to put information in bulleting to give large TV away.
3. Increase revenue with church hall events-collaborate with Knights of Columbus
  - a. Texas Hold'em Tournament January 14- completed
  - b. First Lentin Fish Fry - March 3-completed
  - c. Fish and Chip Fish Fry- March 17-completed
  - d. Cribbage Tournament - March 25-completed
  - e. Smelt Fish Fry- March 31-completed
  - f. Final Lentin Fish Fry- April 7-completed
  - g. Trifold Brochure for advertising the hall- Lori Aderman
4. Recognize volunteers for their contributions
  - a. Pot Luck Meal February 26,2017 – Dawn and her family provided the meal
  - b. Knights of Columbus Fish Fries
  - c. Thank you notes recognizing efforts and/or recognition in bulletin or at church- ongoing –see minutes
  - d.
5. Work with Father Matt to review Mass for possible improvements
  - a.
6. Homeless Shelter- 2017 involvement
  - a. Obtain information on program from Toni Garvaglia and/or Jay Goodreau
    - i. Dan A. to call Jay Goodreau and will involve Father Matt – possible that we will have to attend City of Niagara board meeting to get specifics of zoning ordinance. Jay will provide policy and procedures.
  - b. Obtain information from Diocese on legal issues
  - c. Obtain information from City Council on zoning that prevents us from being involved
  - d. Find coordinators if we can participate
  - e. Find other ways of being involved if we cannot participate- Volunteer pool, financially?
  - f.
7. Increased communication
  - a. Minutes on the Website- talk with Dawn
  - b. More cooperation/collaboration with St. Margaret, St. Mary, and Sacred Heart
    - i. Invited to volunteer appreciation program
    - ii. Picnic- invite other parishes to our picnic
    - iii. Discussions with other parishes on Mass times
  - c.