**Finance Council Meeting Minutes:**

Date: Tuesday July 26th, 2023

Time: 3:30 PM

Members: Father Felix, Judy Parent, Debbie Wodenka, Jim Hoogland, Pat Schaut, Shelby DeForge, Jim Carncross, Pam Vross

**Welcome:**

* Meet & Opening Prayer Father

**Meeting Minutes:**

1. **Approval of last meetings minutes-**

Motion to approve July Minutes – Pam Vross motion to approve; Jim Hoogland seconds and all in favor

Motion to approve agenda – Jim Hoogland motions to approve agenda; Shelby DeForge seconds; all in favor

* + - Adding:
		- Meeting with Barry from Diocese
		- Hall Window
		- Museum
		- Howard
1. **Financial Reports**
	1. Checking = $10,278.43
	2. Money Market = $29,751.59
	3. Saving = $15.00
	4. Judy motions to need to move $5,000 from money market to checking to cover bills; Jim Hoogland seconds the motion; all in favor
2. **Old Business**
	1. Cain Update: Transiting Pam’s role in-between St. Anthony’s and St. Margret over to Dawn in the end of August. Pam will still take care of St. Margret but Dawn Johnson will do the date entry from the weekly giving for St. Anthony so that bank deposits match with reporting.
	2. Diocese has paid for all of Cain charges for now, starting in August we need to start paying
		1. St. Anthony’s will be $175 a month and then $56 a month for payroll split 15% Sacred Heart and 35% St. Margret and then a $36 quarterly that will also be split
		2. St. Margret is $120
		3. Sacred Heart is $110
	3. Dawn Johnson will allocate our accounts and monitor the budget with the PL statement
	4. Hall Rental: Need to have a credit card on file, have Dawn explore the online option so we can have credit cards on file.
	5. Fundraiser Hall Money – no change
	6. Prepaid Credit Card - $500 prepaid card through the Credit Union
		1. Jim Hoogland motions to take $500 out of checking to get prepaid card, Pat Schaut seconds the motion; all in favor
	7. Need to cut dead tree down on the side of the property. Jim Hoogland, Tom Parent, and Neil Johnson will work on this.
	8. Secretary that was interview does not want the job.
3. **New Business**
	1. RE Accounts: No Lumen Christi funds – where is the money, St. Margret gave $6,000 to St. Anthony’s for RE and since January we need to find out where the money went – Judy is calling our Parish person Alice to find out.
	2. Barry Mesiteen – August 25th/August 26th wants to meet with St. Anthony’s and St. Margret’s pastoral and financial councils
	3. Hall Window – need repair, St. George Glass (broken from the inside)
	4. House is pending – possibly being able to use the parking lot
	5. Howard – is no longer on our payroll
4. **Budget**
	1. LBA add a little “cushion” per Diocese – coming in September; we have $5100 in budget
	2. Compass Books, can we cut back on our subscriptions? Judy is talking to Dawn Johnson
	3. P&L is being kept by Cain, they will alert us if we’re getting over BUT it will charge us $150.
	4. We will ask Dawn to keep track so that we know when we are getting close to our budget.

**Next meeting September 20th @ 3:30**