

St. Anthony's Catholic Congregation  
Finance Council Meeting  
October 30, 2019

I. Call to Order: Father Lightner opened the meeting with a prayer and the meeting was called to order at 6:15 p.m. The meeting was held in the dining room at the church office at St. Anthony's.

II. Roll Call:

Members present: Father Lightner, Accountant Dan Decker, Trustee Bill Moreau, and council members Laurie Champeau, Jim Hoogland, and Debbie Wodenka; Sacred Heart Trustee Patricia Schaut and member Yvonne Van Pembroke; St. Margaret Trustee Andy Vandembush and member Kathy Vandembush.

Father opened the meeting with a prayer. The minutes from the September 25<sup>th</sup> 2019 finance council meeting was approved and included the meeting packet.

III. Financial Reports – Sacred Heart:

- A. The balance sheet and income statement as of October 31<sup>st</sup> were reviewed by Dan Decker. Financial statements were run through and including Thursday, October 31<sup>st</sup>.
- B. Sacred Heart shows a year-to-date profit of \$1,068.02.
- C. October invoicing to St. Anthony's for Sacred Heart is included in the reports.
- D. Sacred Heart received a \$650 grant (Lumen Christi) for religious education. This amount was donated via check to St. Anthony's to include in their religious education program.
- E. Yvonne asked if anyone knew of any major expenses coming up for Sacred Heart. Father mentioned that he would like to add some additional background décor to the area behind the altar. He mentioned that we could promote the church as a wedding venue in the future. No other major expenses for Sacred Heart were mentioned.

IV. Financial Reports – St. Anthony

- A. The balance sheet and income statement as of October 31<sup>st</sup> were reviewed by Dan Decker. Financial statements were run through and including Thursday, October 31<sup>st</sup>.
- B. St. Anthony shows a year-to-date profit of \$7,569.44
- C. October invoicing for Sacred Heart and St. Margaret is included in the reports.
- D. October federal and state withholding amounts were explained. Federal withholding is due on the 15<sup>th</sup> of the following month. The October payment has been scheduled for November 15<sup>th</sup>. State withholding for each quarter is due on the last day of the month following the quarter. Fourth quarter withholding will be due and paid on January 31<sup>st</sup>, 2020.
- E. It was noted that the Tri Parish Raffle has sold \$5,082 in tickets. This amount is held on St. Anthony's balance sheet until the raffle ends and the proceeds can be

divided between the three parishes. No income has been or will be recorded until the raffle ends next August.

- F. There was some discussion on the Bishop's Appeal goal for St. Anthony's. It is very probable that we will fall short of our goal this year.
  - G. We are awaiting information from the Diocese of Milwaukee on Father's retirement allotment for fiscal 2020. So far we have set aside \$1,664.84 toward this commitment. The amount set aside will be adjusted when this information becomes available. Last year's amount was very close to the final payment.
  - H. It was noted that we have now made the second of four payments for the High School Assessment and the Cathedral. We have a total balance of \$4,033.50 to remit. The next payment will be due on January 22<sup>nd</sup>, 2020.
- V. Fundraising:
- A. Pasty Sale: Trustee Bill Moreau noted that the Pasty Sale is ahead of last year's pace and some of the proceeds will be used for hall kitchen items with the balance going to help pay down our boiler loan.
  - B. Football Game Activities: We have begun to show Packer Games in the hall. Attendance has been light but we hope that once the word is out that we will see better crowds. It was mentioned that perhaps some more comfortable chairs or sofas might help.
  - C. Scrip: Dan will follow up with April Walenski on scrip fundraising. He has not yet had a chance to talk to her.
  - D. Little House – Tri Parish Raffle: This fundraiser is off to a good start. The proceeds will be split evenly between the three parishes. Tickets are available to sale.
- VI. Other items:
- A. Debit or card credit use for the office was discussed. Office secretary is using her own credit card for online purchases. Dan will inquire at the Diocese for more information. This item was tabled until more information can be gathered. Credit card security and potential fraud was also discussed and this is a concern. Dan mentioned that he will try to print reimbursement checks sooner for the office secretary if necessary.
  - B. Capital Campaign: Father discussed the need to develop a planning committee for the capital campaign. Father would like 3 people total (one from each parish). He needs to report back to the diocese on this effort.
  - C. It was very nice to have representation from St. Margaret's at our meeting. St. Margaret's next finance council meeting is scheduled for Friday, December 13<sup>th</sup> at 9:30 a.m.
  - D. All parishes are welcome to attend finance council meetings. Dan mentioned at the next meeting that he will again show and include results for Sacred Heart.

The meeting was closed with a prayer at around 7:15 pm.

The next finance council meeting (combined St. Anthony's and Sacred Heart) is scheduled for Tuesday, November 26<sup>th</sup> at 6:15 p.m. after mass.