

**St. Anthony & Sacred Heart
Pastoral and Finance council
MINUTES, September 2, 2025**

- I. Call to Order & Prayer
 - A. Called to order at 6:30pm with prayer by Fr. Dorner and explanation of new format with merged councils.
- II. Roll call
 - A. Present: Fr. Joe Dorner, Judy Parent, Debbie Wodenka, Donna Moreau, Garrett Zittlow, Jacob Henrichs, Patti Sparapani, Josh Vandembush, Elise Neuens, and Jim Carncross. Tony Noska and Tammy Goldschmidt were absent and excused. Dawn Johnson present to present financials and take minutes.
- III. Approval of the Agenda
 - A. Motion (Sparapani/Neuens) to approve the agenda. Motion carried. No negative votes.
- IV. Approval of the Minutes
 - A. Motion (Wodenka/Zittlow) to approve the minutes from the July 22, 2025 Finance Council meeting. Motion carried. No negative votes.
 - B. Motion (Vandembush/Sparapani) to approve the minutes from the July 29, 2025 Pastoral Council meeting. Motion carried. No negative votes.
- V. Pastoral council
 - A. Greeters to help hand out music issues
 - 1. Discussion held about placement of bookshelves somewhere in the narthex with volunteers to greet people while handing out missal/music issue.
 - 2. St. Margaret needs about 20 more OCP issues – either they will order more, or St. Anthony and Sacred Heart will sell them to St. Margaret. They first need to know if they have a standing order.
 - B. SWOT - (Strengths, weaknesses, opportunities, and threats) -
 - 1. Suggestion to improve the altar rail by having only one kneeler that Fr. Joe uses to distribute Communion to keep people from jumping the line. Fr. Joe explained the normal reception is to receive on the tongue while standing. Continued discussion regarding the role of Extraordinary Ministers ensued.
 - 2. Suggestion to have teaching during Mass to help people better understand the Mass
 - 3. Fr. Joe would like to write a letter to specifically encourage the people in our neighborhood who are Catholic and not coming to Mass to come home. We first need to update our address listing in E-Catholic (Gabriel)
 - 4. Update website with faith formation information; anonymous Q&A; and spiritual direction
 - C. Music books to sell or keep?
 - 1. Discussion held about potentially selling the hardcover St. Michael hymnals and Word of the Lord at all three parishes. Will consider Source and Summit in 2027. We will continue using OCP for 2026. The decision to sell the hardcovers (or not) will be decided later
 - D. Terms of office for members
 - 1. Trustees 3, 2-year term and Council members are 2, 3-year term
 - 2. General approval to keep our current members and then decide in July of 2026 whose terms are up.
- VI. Finance Council

- A. Building and grounds reports
 - 1. Judy Parent - with a 10-20 year plan for St. Anthony
 - a. Hall gutters this fall
 - b. 5-year plan includes the roof
 - c. 10-year plan includes the parking lot by hall
 - d. Consider the Diocesan site inspection – especially the electrical panel in the Church. We need light switches rather than flipping breakers in the electric panel.
 - 2. Jim Carncross – Sacred Heart plan
 - a. Midwest Asphalt to give ideas for parking lot – with 2nd bid to compare pricing.
 - b. Handicap accessibility is needed.
 - c. Check for water in basement and any cracks – Basement project
 - B. Financial highlights since last meeting
 - 1. Budgeted income and expenses vs actual
 - a. Presented by Dawn Johnson (see attached P&L with budget)
 - 2. Current number of contributing units
 - a. St. Anthony: 111 families with 64 contributing units
 - b. Sacred Heart: 20 families with 15 contributing units
 - C. Fr. Lightner raffle idea for Vicariate (20% cut of tickets sold by each parish)
 - 1. At this point our raffle is the priority and our community's financial market may be unable to support frequent raffles. This is tabled until November.
 - D. Sacred Heart CD (extend for a year or turn it in)
 - 1. Jim Carncross signed the paperwork to put the monies from the CD into the checking account anticipating the upcoming building and grounds projects.
 - E. St. Anthony and Sacred Heart High School Assessment and Cathedraticum for 2025-2026 formula to calculate % share.
 - 1. Tabled for a later date after diocesan input.
 - F. Review/update policy for repair projects
 - 1. Any item not in the budget will need to be approved by the Finance Council. Can be approved via phone or email with the minutes noting the approval.
 - G. Karen's Pantry electric usage and reimbursement
 - 1. They are paying \$50 a month to help cover the cost of electricity usage.
- VII. Next meeting: Tuesday, November 4th at 6:00pm
- VIII. Concluding prayer "Our Father"