

ST. ANTHONY and SACRED HEART  
FINANCE COUNCIL MEETING MINUTES

Date: Thursday, March 13 at 6:30pm

I. CALL TO ORDER / PRAYER - (*Lectio Divina*) [Matthew 7:7-12](#)

*Jesus said to his disciples: "Ask and it will be given to you; seek and you will find; knock and the door will be opened to you. For everyone who asks, receives; and the one who seeks, finds; and to the one who knocks, the door will be opened. Which one of you would hand his son a stone when he asked for a loaf of bread, or a snake when he asked for a fish? If you then, who are wicked, know how to give good gifts to your children, how much more will your heavenly Father give good things to those who ask him. "Do to others whatever you would have them do to you. This is the law and the prophets."*

II. ROLL/CALL ATTENDANCE: Judy Parent, Elise Neuens, Jim Carncross, Father Felix, Debbie Wodenka, Garrett Zittlow, Jacob Henrichs, Dawn Johnson (Jim Hoogland and Donna Moreau, absent and excused). Jeff Pearson from Niagara Fabrication came at the start of the meeting and showed the proposal to cover the 2 cement stairs with galvanized metal and provide railings for \$5000.

III. MOTION (Jim Carncross/Jacob Henrichs) to approve the of Minutes from January meeting after correcting some typos and recognizing Judy was not present). All in favor.

IV. MOTION (Deb Wodenka/Garrett Zittlow) to approve the agenda for this March meeting.

V. FINANCIALS - Balances, Income, and Expenses presented by Dawn Johnson  
St. Anthony:

- Xavier Rectory Fund: \$98,512.55 (Reserved with proxy stipulations)
- Money Market: \$11,843.69 (Reserved – \$500 minimum balance, \$2245.75 stairs, \$6000 hall group, \$1250 Hall security deposits, \$290 Easter Candle, \$555 memorials, \$290 due Karen's Pantry, and \$709 Bishop's Appeal) – noted this is a work in progress to gather all data.
- Savings: \$5,918.79 (Reserved \$5903.08 for carpet & \$15 min balance)
- Checking: \$8,406.93 (\$2,627 outstanding bills due)
- Cash: \$114.98

Sacred Heart:

- Investment CD: \$20,010.00
- Money Market: \$25,154.54 (\$500 minimum balance)
- Checking: \$30,758.79 (\$4000 reserved for basement project)
- Savings: \$15.00
- Cash: \$190.00

Money flow in and out of Checking account  
FISCAL YEAR TO DATE: 7/1/2024 – 3/10/2025

	Money out	Money In	Gain/loss
St. Anthony	-\$98,252.19	\$102,743.96	\$4,491.77
Sacred Heart	-\$13,043.01	\$30,639.25	\$17,596.24

VI. BUSINESS INVOLVING SACRED HEART (and/or ST. MARGARET)

A. MOTION (Elise Neuens/Judy Parent) to approve the following for the percentage share of the wages for Religious Education and the secretarial position:

- a. A yearly salary of \$13,000 for the DRE and Sacramental prep Coordinator, a yearly salary of \$3500 for the assistant, and \$13,000-\$17,000 for the secretarial position to be paid at \$25 per hour for 10-13 hours per week. Each parish agreed to pay the following:
  - i. St. Anthony \$21,000 - \$23,854 (71.2% of wage)

- ii. Sacred Heart: \$5,000 - \$5,700 (17% of wage)
    - iii. St. Margaret: \$3,500-\$3,946 (11.8% of wage – primarily for RE)
  - b. Sacred Heart and St. Margaret will be billed monthly on the invoice statements starting July 1, 2025, at the following rate:
    - i. Sacred Heart: \$417-\$475 (17% of wage)
    - ii. St. Margaret: \$292-\$328 (11.8% of wage – primarily for RE)
  - c. All in favor (see attached for the email from Pam Vross giving approval from St. Margaret). No negative votes.
- B. The board tabled the discussion/action on the Fundraiser Raffle (with Sacred Heart - potentially to raise funds for RE program) until Donna Moreau was present.
- C. Discussion from Elise Neuens updating Sacred Heart membership: Contacted 36 families - 21 have responded, 18 families (35 people) are saying they are members or would like to be members of Sacred Heart. The areas of needs so far: 3 families with prayer requests, 1 person needing rides to church and the number of families willing to volunteer include, 4 cleaning, 2 lectors, 4 counters, 2 Acolyte, 2 choir, 2 Prayer warriors, and 3 centennial planners.
- D. Discussion on the 6,421 visitors and 13,200 page views on our website since July 2023 noting many parishioners are looking at the online calendar.

## VII. ST. ANTHONY'S - OLD BUSINESS

- A. Project Priority #1-5 updates:
  - a. Front parking lot - on hold
  - b. Discussion on the new quote from Niagara Fabrication. The concern was how slippery the metal will be in the winter or while it rains. Another concern was the angling of the top 4 steps, which are obviously sinking into the hill. A suggestion was to mud jack it up to make it straight. Judy Parent will contact another person who has experience with concrete and ask his opinion on what to do. It was also noted that the first 3 or so feet of concrete is split off from the stairs. It needs to be removed and repoured, which is something a volunteer could accomplish, but needs to wait until the angled steps are straightened.
  - c. Storm drainpipes from hall, (Left message with Scott on 2/27/25)
  - d. The east side of hall rain gutters - on hold
  - e. Paving around bell tower, alley, and by garages - on hold
- B. MOTION (Debbie Wodenka/Jacob Henrichs) to table the discussion on the pay for the new Maintenance person until the July meeting when the new priest will be present and to keep the rate of pay for the Maintenance position at \$14.50 per hour in the interim.

## VIII. ST. ANTHONY'S - NEW BUSINESS

- A. Discussed adding the online deposits to our database, Ecatholic, and decided to table this discussion for a future date with our new priest.
- B. It was discussed that when someone wants to donate money for a specific cause, we would make every effort to restrict those funds for that cause and keep track of the money that is restricted. It was noted earlier that it is an ongoing process to match restricted funds with projects since our accounting service does not keep track of this for us.

## IX. OTHER BUSINESS

- X. FOLLOW UP OR ASSIGN ITEMS: Debbie will find out what specific projects the Hall Group has assigned to their reserved funds and the amount they have in reserve. Judy will contact the person who might share an opinion on what to do with the concrete steps.
- XI. NEXT MEETING – April 24, 2025, at 6:30pm at St. Anthony parish
- XII. CONCLUSION / PRAYER - Fr. Felix