Agenda Draft

**Finance Council Meeting Minutes:**

Date: Wednesday, January 17, 2024

3:30 PM

Welcome:

1. Meet called to by Debbie Wodenka Opening Prayer Father
2. Members: Father Felix, Judy Parent, Debbie Wodenka, Jim Hoogland, Pat Schaut, Jim Carncross, Dawn Johnson and Donna Moreau
3. Meeting Minutes:

Approval of last meetings minutes- Jim Hoogland approved the minutes as read, Pat Schaut seconded the motion.

1. Agenda as modified Jim Hoogland and approved by Debbie Wodenka. Ad line g. modify St. Antony’s budget.
   1. Bank balances at each parish
      1. St. Anthony’s
         * 1. Checking $13,450 {with $10,000 in bills by 1/29
           2. Money Market $11,268.74 {Reserved $5943.81 RE and $6,387 Parking}
           3. Savings $15
           4. Xavier Rectory Fund $101,416.84
      2. St. Margrets - no data
      3. Sacred Heart

a. Investment CD $20,010.00

B. Money Market $25,081.43

c. Checking $15,269.66

Income+ and expenses for past two months November and December 2023

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Expenses | Income | Due to Others | Reserved | Gen Fund +/- |
| St. Anthony | $39359.10 | $49,777.83 | $2,485 | $6,387 | +$1,545,90 |
| Sacred Heart | $3,278.78 | $6,989.78 | $185 |  | +$3,526.00 |

1. Old Business:
   1. Approve the final draft of Hall rental agreement: Jim Hoogland made the motion to approve hall contract with the revision and seconded by Pat Schaut second the motion. See contract for details.
   2. Lumen Christi fund: Still in research and Pam is looking into it still.
   3. Jim Hoogland received a chart of accounts from Cain and it was passed on to Debbie and Dawn. Account chart is available to all.
   4. Garage roof is completed – still haven’t received a bill for materials or labor.
   5. Bell tower discussion on signs – too expensive to purchase, continue using bulletin and possibly father announcing to help communicate the word.
   6. Discussion on plowing and the plowing of parking lot across the street. We will no long plow the parking lot across the street. Scott Morin will continue to do the plowing.
   7. Modify Budget – First item changed matched up our accounts to Cains using 5 digits instead of three. Second thing Jim Hoogland added an account for Lumen Christi funds, put $5943.00. Third – under expenses(I got lost here). Fourth made changes to the state and federal income tax line. Cleared that out and took 100 from general fund to balance it out.
2. New Business
   1. Discussion on sharing bills with all three parishes. Dawn chart some beautiful charts. This is a work and progress and will be discussed when Pam returns.

i utilities

ii Workman’s comp. discussion on if the priest workman’s comp should be divided up between the three parishes, not just St. Anthony’s. Diocese is working on the numbers. Each parish is still paying workman’s comp for their employees.

iii. Fixups to new rectory – St. Anthony’s received $8,208.65 from monies from Xavier Rectory fund and paid solely for the fixups. It was agreed moving forward that any rectory maintains will be divided between the three parishes.

Going forward we need to break the bills down before we send the bill to be reimbursed by the dioceses. Going forward all bills for the rectory goes to all three churches, bills in the past will not be charged to St. Margrets and SH.

* 1. Energy cost – received a list of recommendations from WE energies on things we could do to reduce cost. Most items to reduce cost, cost too much to do. New LED lighting was done in parts of the rectory.
  2. Karen’s pantry – discussion on what to do with money donated to Karen’s pantry if check is written out to St. Anthony’s or cash is placed in envelop? Checks will continue to go through the Gabriel system, while cash will be set aside in envelop and given directly to Teresa for the pantry.
  3. Finding new members for the Treasure Trustee election in June. It was recommended to wait for a new priest.

1. Items for next month’s agenda can be sent to Debbie Wodenka and she will start making the new agenda.
2. Next meeting date February 28th @3:30
3. Concluding pray – whole group