

St. Anthony's Catholic Church
Parish Pastoral Council Meeting Agenda Minutes
January 9, 2018

Attendance: Father Matt, Dan A, Mary, Becky, Cindy

A. Opening prayer by Father Matt

B. Approve minutes for December- approved – 1 correction Change King James to St. Luke's under old business, Follow-up, Gospel.

C. Old business

- **Fellowship of Catholic University Students** to be used as study document for the council to discuss at our upcoming meetings as we prepare to enter the Alpha program together. Pages 24-29 were reviewed before the meeting and the readings were discussed and prayed over during the meeting. Dawn already has these printed out for us, but I've also attached a copy here.



CurtisMartinWhitePaperFINAL_080317.pdf

- Homeless shelter- Discussion included how to help the homeless in other ways. We may be able to help the other homeless shelters by donating our time. Mary and Becky are going to look into providing a community meal to help them.
- Church cleanliness – Lori and Dan A. have been cleaning carpet in sections; Sacristan area was done by Matt Johnson. The Library needs to be done- in progress; Floors need to be cleaned-Pending.
- Banners for Pillars- to be done after current paintings are completed-Mary to measure, design and get help as needed. Kathy Recla has volunteered to help. – Mary brought material to meeting with design measurements. They will be given to Kathy Recla and Lori Aderman to make the banners. –Completed 6 banners. The banners over the confessionals will be made longer. Other colors will be made. Betty donated money to make violet banners which can be used during advent and lent. Additional material will be purchased to make longer banners over the confessional. Mary will obtain the material and Kathy Recla and Lori will make the banners.-Pending
- Goals for present year- (see attached)-majority of the goals have been accomplished or addressed. We have not succeeded at increasing our attendance. The change in Saturday mass times had the opposite effect than was expected. New goals will be set for 2018. Members discussed many possible goals. The Parish Council will participate in the Alpha Program during their Parish council meeting after the first of the year. The meeting will be held at a member's house and will consist of dinner, a 20 minute presentation and following discussion. No other goals were agreed upon and this will continue at the next meeting. There are some inventories on the Diocese Web page. Please review and bring ideas to the meeting.
- Missionary Disciples – Alpha program. Joe Tremblay will be coming to Niagara to train select representatives to start their training this year. It will involve meeting 11 times for about 2 hours. Dan volunteered to have the first meeting at his home. -Pending- First meeting will be at 5:30 February 13th at Dan's house after supper.
- Raffle to help with boiler costs-Dan Decker presented information on a raffle to help with the boiler costs. Dan Aderman will help organize and parish council members will help sell ticket. Have the Fundraising committee approve. Approved-Pending

D. New business

E. Tabled items

1. Upgrade Confessionals – Dan
2. Carpet repair in church- when carpet replaced in office area
3. Break down of jobs for cleaning the church- ask for volunteers to organize this- what was the past practice – who was doing this before – Table this item until someone would like to volunteer to do this
4. Book shelves for back of church- Dan
5. Curtains for church hall – table until arrangements can be made to meet with Steve Roehl's staff member.
6. Need replacement and new secretary, safety coordinator- Father Matt- Have vacancy put in the bulletin until filled? Move to tabled items until positions are filled.
- 7.

F. Next Meeting: February 13th at 5:30 at Dan's house

G. Closing Prayer: Father Matt

Parish Council Goals Accomplished in 2017

1. Increase Attendance 10% - goal not attained – continue to work on this goal in 2018.
 - a. Change Mass times
 - i. Set baseline to monitor- Use quarterly data from each quarter to compare
 - ii. Monitor quarterly- The second quarter showed a negligible increase (4) in the average amount of people over last quarter and a decrease of 36 people over last year. This has been the case since the change in times for Saturday from 4PM to 6PM. We do not have a number of people from St. Anthony's that are attending St. Margaret's at 4PM. The third quarter saw a decrease of about 20 people per week. It is believed that the construction in front of the church and decreased accessibility were partially responsible.
 - iii. Review February 2018
 - iv. White Paper – Making Missionary Disciples- discussion ongoing
 - v. Missionary Disciples – Alpha program – to be completed in 2018
 - b. A group has been formed and will meet on Tuesday nights. – ongoing
2. Make our church more appealing
 - a. Banners on Walls- banners are completed
 - b. Cleanliness- clean carpets- ongoing- Carpet cleaner purchased and one was donated by Betty Boch.
 - c. Repair end tables- completed January 2017
 - d. New book shelves for entrances- Dan A to work on-pending
 - e. Swags/banner on pillars- Kathy Recla has volunteered to sew banners. Mary to contact her if help is needed. 1st set completed -- On going Material and plans submitted- discuss future plans- sets of different colors, sets of 6 to be used with the two over the confessionals to be longer than the first set.
 - f. Clean Choir Area – Out large TV in bulletin to be given away. Dawn to put information in bulleting to give large TV away. - Done
3. Increase revenue with church hall events-collaborate with Knights of Columbus
 - a. Texas Hold'em Tournament January 14- completed
 - b. First Lentin Fish Fry - March 3-completed
 - c. Fish and Chip Fish Fry- March 17-completed
 - d. Cribbage Tournament - March 25-completed
 - e. Smelt Fish Fry- March 31-completed
 - f. Final Lentin Fish Fry- April 7-completed
 - g. Trifold Brochure for advertising the hall- Lori Aderman- completed
4. Recognize volunteers for their contributions
 - a. Pot Luck Meal February 26,2017 – Dawn and her family provided the meal- completed
 - b. Knights of Columbus Fish Fries-completed
 - c. Thank you notes recognizing efforts and/or recognition in bulletin or at church- ongoing –see monthly minutes
 - d. Recognize volunteers at church during mass- done
5. Work with Father Matt to review Mass for possible improvements
 - a. Readings from the midnight mass used at the 4PM mass
6. Homeless Shelter- 2017 involvement
 - a. Obtain information on program from Toni Garvaglia and/or Jay Goodreau
 - i. Dan A. to call Jay Goodreau and involve Father Matt – possible that we will have to attend City of Niagara board meeting to get specifics of zoning ordinance. Jay has provided policy and procedures.
 - ii. Father Matt has talked to Mr. Bousley and there will be a meeting with the city attorney and state municipal attorney to get information on zoning ordinance. The zoning issue seems to be a barrier that we are unable to get around and we will need to find other ways of being involved as we may not use our facility as one of the sites. We may be used in the volunteer pool.
 - b. Will pursue other means of helping the homeless.
7. Increased communication
 - a. Minutes on the Website- talk with Dawn
 - b. More cooperation/collaboration with St. Margaret, St. Mary, and Sacred Heart
 - i. Invited to volunteer appreciation program- done
 - ii. Picnic- invite other parishes to our picnic- done
 - iii. Discussions with other parishes on Mass times-done
 - iv. Revised heading of bulletin to include St. Margaret and Sacred Heart information

Parish Council Goals 2018

1. Increase Attendance 10%
 - a. Change Mass times
 - i. Use 2016 as baseline. Use quarterly data from each quarter to compare
 - ii. Monitor quarterly-
 - iii. Review February 2019
 - iv.
 - b.
2. Make our church more appealing
 - a. Banners on Walls- banners are completed
 - b. Cleanliness- clean carpets- ongoing- library, sacristy remains to be done
 - c. Terrazzo floor to be cleaned
 - d. New book shelves for entrances- Dan A to work on
 - e. Swags/banner on pillars- Kathy Recla has volunteered to sew banners. Mary to contact her if help is need after the banners are completed.-1st set completed (green) – Material purchased for 2nd set (violet) as well as more green for longer banner over the confessionals. Ongoing for additional sets
 - f.
3. Increase church hall events
 - a. Deer Hunter meal to be held the Friday before deer season
 - b. It was suggested that St. Anthony could host a craft show as a fundraiser. Last year a lady called the office and volunteered her services to coordinate a craft show in the hall. I spoke with Nada (pronounced “nay-duh”) today and this is her proposition...

Send to the fundraising committee. - Approved – Will do tentatively on the rummage sale weekend
 - c.
4. Focus on Discipleship- Growing in Discipleship principle
 - a. Missionary Disciples – Alpha program – to be completed in 2018
 - b. Missionary Disciples – White Paper – to be review and discussed at Parish Council Meetings
 - c.
5. Work with Father Matt to review Mass for possible improvements
 - a. Christmas – use reading from midnight mass at 4:00 PM mass
 - b.
6. Increased communication
 - a. Minutes on the Website-
 - b. More cooperation/collaboration with St. Margaret, St. Mary, and Sacred Heart
 - c. Minutes to committee heads
7. Help the homeless people
 - a. Provide a community meal
 - b. Volunteer at Light at the Inn at participating facilities
 - c.
8. Parish needs
 - a. Volunteer appreciation Dinner – February 25th - Involve all of the staff and will use paid staff to put on for the volunteers
 - b. Parish Mission for Lent in 2019—Friday evening, Saturday evening, Sunday after church